

Surrey County Bowling Association

ROLE DESCRIPTION



MIDDLETON CUP TEAM MANAGER

The Middleton Cup is the premier County Competition in which Surrey is represented at National Level. The Team manager has the prime responsibility for selection, training, and presentation of the County team. The team manager is also responsible Home Counties matches

Who will I work with?

- County Badged Players especially those of County elite status
- County approved selectors
- County Match Secretary
- Under 25 Team Manager
- The County President and officers of the Association
- SCBA Council
- Team Managers of other Counties

What will I do?

- Be a NON-PLAYING Manager and will ensure that reserves are available to cover for unavoidable absentees.
- Maintain and promote the County Selection Policy in matters relating to Middleton Cup and Home Counties Matches
- Attend to all matters of selection for Middleton Cup, Senior Home Counties League, Trials etc. and to attend all such matches
- Communicate with selected players by phone, email or preferred communication method.
- Be responsible for the good management of the teams selected particularly during the course of matches
- Arrange for Area Advisors (one from each Area) and liaise with them concerning players showing potential
- On a regular basis liaise with the Junior Team Manager and keep abreast of progress of players at Junior level
- Consult with Senior Officers on the proposed venue for home matches in the Middleton Cup and Home Counties League
- Co-operate and liaise with the President and other Senior Officers, to ensure they are informed of developments and activities and consult with them on all matters outside normal routine
- Be responsible for the electronic scoreboard and it's maintenance, to be used at all home HCL and MC Matches or as required
- Advise the County Secretary and the Webmaster (as required) of results of all matches
- Be available by phone and email for any last minute problems

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<p>How much time will I need to give?</p>	<ul style="list-style-type: none"> • 2 hours per week administration • attendance at all Middleton Cup and Home County matches 	
<p>What do I need to do this role?</p>	<ul style="list-style-type: none"> • To be approachable and friendly • Good communication and IT skills – verbal and written • Well organised • Have excellent attention to detail and accuracy • Understand, and be able to share, team building techniques • Ability to develop game plans and strategies 	
<p>What are the benefits and how will you support me?</p>	<ul style="list-style-type: none"> • Satisfaction of improving the performance of the Middleton cup squad • Being part of a team • The County will provide an allowance for out of pocket expenses, together with a mileage allowance for Middleton Cup and Home Counties League Matches out of County. The amount to be reviewed annually. • You will be appointed for a 3 year period to be reviewed annually on a rolling basis and will be subject to 3 months’ notice on either side. • The County will provide any necessary training and support as required. 	
<p>Annual Schedule</p>		<p>As per County and Bowls England Programmes</p>